



REQUEST FOR REVIEW OF A TEXTBOOK OR INSTRUCTIONAL MATERIAL

This form is used by a student, parent, or legal guardian of a student currently enrolled in the district having a complaint about textbooks or other instructional materials to submit the request to the Executive Director of Learning Services for review (Board Policy IF).

Requestor Information

Requestor Name: _____

Relationship to District: Student Parent Legal Guardian

Telephone: _____ Email: _____

Address : _____

Grade Level of Child: _____

Textbook or Instructional Material to Review

Material at Issue: Textbook Film/Video Recording Magazine Other

Title of Material: _____

Author or Editor: _____

Publisher: _____

Material of Concern

1. Are you familiar with the district policy, procedure, and philosophy regarding selection of textbooks and instructional materials? Yes No

2. Did you read or view all the material provided in the entire work? Yes No

If you selected "No," how did you select the parts for reading or viewing?

3. Please identify the concerning material. Please be specific, citing page numbers, timestamps, and quotes.

4. What is the basis for your concern to the specific sections or parts identified?

5. What do you believe is the major theme of this material?

6. What would you recommend the school or district do with this material?

7. What quality educational material would you recommend the school or district use instead?

8. What other comments would you like to make regarding this concern?

Signature of Requestor

Signature of Building Principal

Date Received: _____